



School Communication with Parents

The school regularly gives information to your children to bring home, such as notices of class and school events, newsletters, permission forms for field trips and announcements about other important issues.

The following strategies can help you stay informed about school communications:

- Asking your children to check their school bag for notices or letters from the school. (Children often forget.)
- Reminding your children that you want to see the information from the school.
- Creating a special place in your home for school information.
- Posting important notices in your home.
- Returning signed forms as quickly as possible with your children.
- Contacting the school office staff or the teacher, if you have a question.
- Checking the school calendar that each student receives at the beginning of each year.
- Checking your email account for notices from the school.
- Checking the school's website for updates.
- Keeping the school up-to-date if you change your phone number, address, or email address.

Confidentiality

All conversations with teachers are confidential. The teacher will not share information about your children's schoolwork or family situation with other parents or community members. She or he may consult confidentially with appropriate school or board staff in order to ensure that your children receive the best support possible.

The teacher may discuss a situation with other staff and professionals at the school, and the principal of the school, in order to help develop ideas for helping your children at school.

School Activities

School Announcements about Lunch-Time and After-School Activities.

Messages about after-school and lunch time activities, clubs, sports events and how to join them are usually made over the school sound system at the beginning of each day.

Students who have questions about an announcement might ask a fellow student, or the teacher.

School Outings (Field Trips)

From time to time, the school will arrange for students to leave school and visit a museum, a park or a theatre to see a play. In the days before and afterwards, children work on material related to the trip.

These are called 'Field Trips' and are considered an important part of the classroom program and a student's education.

For some trips a fee may be charged and financial assistance may be available to families. Please speak with the teacher about this. In order for your children to participate in these Field Trips, the school requires written permission from parents for students under the age of 18.

The student will bring home a permission form for you to sign. Please sign the form so that the student can return to the school with it as soon as possible.

[Toronto District School Board permission form](#)

[Toronto Catholic District School Board permission form](#)

Teachers usually welcome parents who wish to volunteer to accompany children on the field trip. If you would like to volunteer for this, please speak to your children's teachers.

Fundraising Requests

You may receive a letter from the School Council asking you to donate money to help run a program or activity, or improve the school facility if this is not covered in the school's budget. All donations of this kind are voluntary and families can give if they are able to and wish to do so.

--- --- ---

Reference:

[Ontario Ministry of Education](#)

For more information, please visit [Settlement.Org](#)

Page 3 of 3