


Classroom Resources

The classroom resources listed below are intended to assist instructors in locating and preparing classroom materials for the themes and topics developed in the curriculum guidelines. Resources marked with an asterisk* are not appropriate for LINC levels 4 and 5 and are included either as resources for instructors or must be adapted for learners at these levels. Some of the resources listed here may no longer be in print; however, many are available at public libraries.

Book titles are arranged alphabetically under the topic name.

Business

General

 *Dialog for Business*: a video compilation for ESL containing 21 titles, including such topics as credit, budgeting, selling, customer complaints. National Film Board of Canada. See additional information at the end of this section.

Computers

Intel Corporation, *A Journey through the Computer by Intel*
Call 1-800-346-3029; <http://intel.com/education/journey/>

Bowers, B., Godfrey, J. *Words We Use*. Prentice-Hall Canada Inc., 1992

Multimediator: <http://www.multimediator.com/>

Beginner's Guide to the Internet: <http://www.northernwebs.com/bc/>

Starting a Small Business

Kahrs, Kristin, ed. *Business Plans Handbook* [3 volumes]*
New York: Gale (Research for examples of small business ideas)

Pirie, R. *From Starting to Marketing Your Own Consulting Business*. Ink Publishing *

Pietrusiak Engkent, L. *Take Charge: Using Everyday Canadian English*. Prentice Hall Allyn and Bacon, 1997

Ceolin, D. *The Idea Guide: Planning & Starting Your Own Business*.*

Bowers, B., Godfrey, J. *Words We Use*. Prentice-Hall Canada Inc., 1992

Getting Started in Small Business. Canadian Bankers Association:
1-800-263-0231 www.cba.ca

Small Business Financing. Canadian Bankers Association: 1-800-263-0231

Ministry of Economic Development, Trade and Tourism (for information on business plans)

Canada-Ontario Business Service Centre (for information about starting a small business):
(416) 954-4636, 1-800-567-2345

Industry Canada (Small Business Loan Administration): 235 Queen St., 8th Floor East, Ottawa, Ontario K1A 0H5 http://strategis.ic.gc.ca/sc_mangb/smallbus/engdoc/slba.html

Entrepreneurship Institute of Canada: P.O. Box 40043, 75 King St. South, Waterloo, ON N2J 4V1

Ministry of Consumer and Commercial Relations: General Inquiry Unit, 250 Yonge Street, Toronto, ON M5B 2N5; (416) 326-8555 or 1-800-268-1142. Free brochures available include:

A Guide to Registering Your Business Name in Ontario (order no. 21)

Ontario Business Connects (order no. 38)

Telephone

Copkov, K., Brand, M., and Taborek, E. *Thank You for Calling . . . Using Recorded Telephone Messages to Improve ESL Listening Skills*. Toronto Board of Education, Continuing Education Department, 1995

Canada

General

Including immigration history, geography, government, famous Canadians

Kaskens, A.M. *A Beginning Look at Canada*. Prentice Hall Allyn and Bacon Canada, 1998

Cameron, J., Derwing, T. *Being Canadian: Language for Citizenship*. Prentice Hall Regents Canada, 1996

Tiittanen, M. *Brainwaves*. Oxford University Press, 1998

Employment and Immigration Canada. *Canada: A Source Book for Orientation, Language and Settlement Workers*. Produced for EIC by Arcturus Productions Ltd., 1991

Sivell, J., Yeager-Shaw, D. *Canada From Eh to Zed*. Full Blast Productions, 1995

Sauvé, V., Sauvé, M. *Gateway to Canada*. Oxford University Press, 1997

Naber, V.T. *Let's talk, let's listen*. ITP Nelson, 1998

Allan D. Hux, A.D., Brandao, J.A., Wong, M. *My Country, Our History*. Pippin Publishing Ltd., 1995


Zuern, G. *Ontario Reader* 1997, 1998, 1999. Newcomer Communications. See additional information at the end of this section.

A Look at the News. Kaskens, A.M., editor. Toronto Catholic District School Board. See additional information at the end of this section.

Public Information Office (for brochures): Public Information Office, House of Commons, Room 300, East Block, Ottawa, ON K1A 0A6; (613) 992-4793; Fax (613) 992-1273. Available:

A Look at Canada

 *On Top of the World: Canada*. Morningstar Entertainment Inc., 1994

 *Speaking of Canada* (collection for ESL); O Canada. National Film Board of Canada

Kingslanding Historical Settlement Online: <http://www.gov.nb.ca/kingslanding/home.html>

Battlefield House Museum: <http://alpha.binattech.on.ca/~bhmchin/>

Nancy Island Historic Site: <http://www2.georgian.net/~nancyisland/>

The War of 1812: <http://www.multied.com/1812/>

Canadian Confederation: <http://www.nlc-bnc.ca/confed/e-1867.htm>

Prime Ministers: [http://ca.yahoo.com/Regional/Countries/Canada/Arts and Humanities/Humanities/History/People/Prime Ministers/](http://ca.yahoo.com/Regional/Countries/Canada/Arts_and_Humanities/Humanities/History/People/Prime_Ministers/)

Statistics Canada Education Resources: Teachers' Kits and Lesson Plans:
<http://www.statcan.ca/english/kits/kits.htm>

Government

Employment and Immigration Canada. *Canada: A Source Book for Orientation, Language and Settlement Workers*. Produced for EIC by Arcturus Productions Ltd. 1991

Public Information Office (for brochures): Public Information Office, House of Commons, Room 300, East Block, Ottawa, ON K1A 0A6; (613) 992-4793; Fax (613) 992-1273. Available:

A Week in the House

On the Job with a Member of Parliament (includes sample lesson plan)

The Parliament in Canada – Democracy in Action

The Prime Ministers of Canada

How Canadians Govern Themselves

Queens Park (for information kit): to order, contact Inter-Parliamentary Public Relations, (416) 325 7500


Citizenship Registration Branch: Education and Development Unit,
Citizenship and Immigration Canada Ottawa, Ontario K1A 1L1


Native Peoples

Zuern, G. *Ontario Reader 1999*. Newcomer Communications. See additional information at the end of this section.

Tole, J. *Ten Legends: Between Earth and Sky*. Ningwakwe Clearing House, Owen Sound

Department of Renewable Resources, Government of the N.W.T. *This Land is Our Life; Our Daily Bread*. P.O. Box 1320, Yellowknife, N.W.T. X1A 2L9

 *Netsilik Eskimo*. National Film Board of Canada. See additional information at the end of this section.

 *CBC News in Review*: "Davis Inlet", March 1993. See additional information at the end of this section.

Rights & Freedoms

Human Rights Directorate. *It's Your Right*. 1988. Department of Secretary of State of Canada, Ottawa, Ontario, K1A 0M5; (819) 994-3452

A Look at the News (May 1999; November 1998). Kaskens, A.M., editor. Toronto Catholic District School Board. See additional information at the end of this section.

Equal Opportunity in Ontario: booklet available from The Equal Opportunity Project, 7th Floor, 77 Bloor St. West, Toronto, ON M7A 2R9; <http://www.equalopportunity.on.ca>

Public Information Office (for brochures): Public Information Office, House of Commons, Room 300, East Block, Ottawa, ON K1A 0A6; (613) 992-4793; Fax (613) 992-1273. Available:

A Look at Canada

Community Legal Education Ontario (C.L.E.O.) (provides information about legal rights and responsibilities and local sources of assistance): (416) 408-4420; <http://www.cleo.on.ca>

Canadian Culture and Society

Celebrations

Berish, L., Thibaudeau, S. *Canadian Concepts 4, Second Edition*. Prentice Hall Allyn and Bacon, 1997.

Parry, C. *Let's Celebrate!* Kids Kan Press Ltd., 1988*

Zuern, G. *Ontario Reader 1999*. Newcomer Communications, 1999. See additional information at the end of this section.

Pietrusiak Engkent, L. *Take Charge: Using Everyday Canadian English*. Prentice Hall Allyn and Bacon, 1997

Langevin, D. et al. *When's the Next Holiday? Canadian Celebrations*. Canadian Resources for ESL, 1996

Cultural Diversity

Berish, L., Thibaudeau, S. *Canadian Concepts 4, Second Edition*. Prentice Hall Allyn and Bacon, 1997.

Pietrusiak Engkent, L. *Take Charge: Using Everyday Canadian English*. Prentice Hall Allyn and Bacon, 1997

Statistics Canada. *The Canada Yearbook*. Ottawa: (416) 973-6586*

Public Enquiries Centre: Citizenship and Immigration Canada, Ottawa/Hull K1A 1L1; (819) 994-6313; Fax (819) 953-6313. Available:

Canadian by Choice(class sets of readings about experiences of different people emigrating to Canada).

 *The Red Dot*. International Telefilm Enterprises. 1-800-561-4300

Customs & Social Behaviour

Berish, L., Thibaudeau, S. *Canadian Concepts 4, Second Edition*. Prentice Hall Allyn and Bacon, 1997

Richards, J. *Interchange 3, Student's Book*. Cambridge University Press, 1991

Pietrusiak Engkent, L. *Take Charge: Using Everyday Canadian English*. Prentice Hall Allyn and Bacon, 1997

Environmental Issues

Berish, L., Thibaudeau, S. *Canadian Concepts 4, Second Edition*. Prentice Hall Allyn and Bacon, 1997


Naber, V. T. *Let's talk, let's listen*. ITP Nelson, 1998

Pietrusiak Engkent, L. *Take Charge: Using Everyday Canadian English*. Prentice Hall Allyn and Bacon, 1997

Pietrusiak Engkent, L., Bardy, K. *Take Part: Speaking Canadian English (Second Edition)*. Prentice-Hall Canada, 1992*

Bowers, B., Godfrey, J. *Words We Use*. Prentice-Hall Canada, 1992

Recycling Council of Ontario: 489 College St., Suite 500, Toronto, ON M6G 1A5; (416) 960-1025; Fax (416) 960-8053; <http://www.rco.on.ca/>

 *Green Talk*: a compilation of eight environmental films for ESL. National Film Board of Canada. See additional information at the end of this section.

Wildfire Outdoor Education Centre, RR #1, Wyevale, ON, L0L 2J0; (705) 322-0579

University of Waterloo Waste Management: <http://www.adm.uwaterloo.ca/infowast/>

Use it Reuse It: http://www.reuse.org/intro_n.4.html

http://www.wastewatch.pe.ca//http://www.yahoo.ca/Regional/Countries/Canada/Society_and_Culture/Environment_and_Nature/Waste_Management/Recycling/Organizations/

National Unity

The Unity File: <http://www.canoe.ca/InDepthUnity/home.html>

Future of Canada: <http://www.p4u.bc.ca/people/events.html>

http://headlines.yahoo.com/Full_Coverage/canada/national_unity

Canadian Law

Business Law

Canada-Ontario Business Service Centre (for information about starting a small business): (416) 954-4636 or 1-800-567-2345

Citizenship

Human Rights Directorate. *It's Your Right*. 1988. Department of Secretary of State of Canada, Ottawa, Ontario, K1A 0M5; 819-994-3452

Zuern, G. *Ontario Reader 1999*. Newcomer Communications. See additional information at the end of this section.

Statistics Canada. *The Canada Yearbook*. Ottawa: (416) 973-6586

A Look at the News (May 1999). Kaskens, A.M., editor. Toronto Catholic District School Board. See additional information at the end of this section

Public Information Office (for brochures): Public Information Office, House of Commons, Room 300, East Block, Ottawa, ON K1A 0A6; (613) 992-4793; Fax (613) 992-1273. Available:

A Look at Canada

How Canadians Govern Themselves

Family Law

Community Legal Education Ontario (C.L.E.O.) (provides information about legal rights and responsibilities and local sources of assistance): (416) 408-4420; <http://www.cleo.on.ca>

Reference Canada (for information on federal programs and services):
<http://dir.yahoo.com/Regional/Countries/Canada/Reference/>

Federation of Law Societies of Canada: Suite 480, 445, boulevard Saint-Laurent, Montréal, Québec, Canada H2Y 2Y7; (514) 875-6350; Fax: (514) 875-6115, email: pafoley@flsc.ca, <http://www.flsc.ca/>

Immigration Law

Federation of Law Societies of Canada: Suite 480, 445, boulevard Saint-Laurent, Montréal, Québec, Canada H2Y 2Y7; (514) 875-6350; Fax: (514) 875-6115; email: pafoley@flsc.ca, <http://www.flsc.ca/>

Community Legal Education Ontario (C.L.E.O.) (provides information about legal rights and responsibilities and local sources of assistance): (416) 408-4420; <http://www.cleo.on.ca>

Landlords & Tenants

Community Legal Education Ontario (C.L.E.O.) (provides information about legal rights and responsibilities and local sources of assistance): (416) 408-4420; <http://www.cleo.on.ca>

The Police

Zuern, G. *Ontario Reader 1997*. Newcomer Communications. See additional information at the end of this section.

Brand, M., Gallagher, A., Langevin, D. *Understanding Community Resources*. Toronto Board of Education, Continuing Education Department, 1995

Toronto Police Service: <http://www.mtps.on.ca/>

Community & Government Services

Community Resources

Brand, M., Gallagher, A., Langevin, D. *Understanding Community Resources*. Toronto Board of Education, Continuing Education Department, 1995

Public Libraries

Pietrusiak Engkent, L. *Take Charge: Using Everyday Canadian English*. Prentice Hall Allyn and Bacon, 1997

Recreation Facilities & Community Centres

Pietrusiak Engkent, L. *Take Charge: Using Everyday Canadian English*. Prentice Hall Allyn and Bacon, 1997

Berish, L., Thibaudeau, S. *Canadian Concepts 4, Second Edition*. Prentice Hall Allyn and Bacon, 1997

Social Services

Canadian Council for Refugees: <http://www.web.net/~ccr/fronteng.htm>

Education

A Child's Education

Brand, M., Kattelus, L., Parks, E., Voysey, M. *An Introduction to the Public Education System of Ontario*. Toronto Board of Education, 1995

Adult Continuing Education and Post-Secondary Education

Pietrusiak Engkent, L. *Take Charge: Using Everyday Canadian English*. Prentice Hall Allyn and Bacon, 1997

Bowers, B., Godfrey, J. *Words We Use*. Prentice-Hall Canada, 1992

A Look at the News (May 1999). Kaskens, A.M., editor. Toronto Catholic District School Board. See additional information at the end of this section

Ontario College Application Services: PO Box 810, 370 Speedvale Ave, Guelph ON N1H 6M4

Access to Professions and Trades (for information about evaluation of academic qualifications): Ministry of Citizenship, Culture and Recreation, Access to Professions and Trades Unit, 7th Floor, 77 Bloor Street West, Toronto, ON M7A 2R9; (416) 326-9714; Fax (416) 326-6265

STIC (information for foreign-trained professionals and tradespeople, including fact sheets for physiotherapists, pharmacists, nurses and others): contact Theresa Armstrong, Program Officer, Ministry of Citizenship, Culture and Recreation, Access to Professions and Trade Unit; (416) 314-7250

Education System in Ontario

Brand, M., Kattelus, L., Parks, E., Voysey, M. *An Introduction to the Public Education System of Ontario*. Toronto Board of Education, 1995

Zuern, G. *Ontario Reader 1997, 1998*. Newcomer Communications. See additional information at the end of this section.

A Look at the News (June 1998). Kaskens, A.M., editor. Toronto Catholic District School Board. See additional information at the end of this section.

Effective Learning

Richards, J. *Interchange 3, Student's Book*. Cambridge University Press, 1991

Naber, V. T. *Let's talk, let's listen*. ITP Nelson, 1998

Working Skills Centre of Ontario. *Working Skills for Immigrant Women*. 1990
ISBN 0-9694556-0-7

Canada Prospects. Human Resources Development Canada (HRDC)
Ministry of Education and Training
900 Bay Street, 16th Floor
Toronto, Ontario M7A 1L2
http://www.careerccc.org/english/canada_prospects_98-99/workplace_skills/8.html

Ontario Prospects. Human Resources Development Canada (HRDC)
Career and Adult Education
Ministry of Education and Training
900 Bay Street, 10th Floor
Toronto, Ontario M7A 1L2

Employment

General Employment

Reference Resources at Employment Resource Centres and Public Libraries

- Feather, F. *Canada's Best Career Guide.* Toronto ; Los Angeles, Calif.: Warwick, 1996
- Mason, H. *Career Connections, Great Careers for People Interested in Food.* Toronto: Trifolium Books Inc., 1996*
- Human Resources Development Canada. *Career Directions.* Ottawa: 1994
- University of Toronto. *Guidance Centre Career Monograph.* Toronto: 1995*
- University of Toronto. *Guidance Centre Job Profiles.* Toronto: 1996*
- Minister of Supply and Services Canada. *Job Futures, Volume 1, Occupational Outlooks.* Ottawa: 1996.
Also available at: <http://www.hrdcdrhc.gc.ca/JobFutures/english/volume1/index.htm>
- Minister of Supply and Services Canada. *Job Futures, Volume 2, Career Outlooks for Graduates.* Ottawa: 1996. Also available at: <http://www.hrdc-drhc.gc.ca/JobFutures/english/volume2/index.htm>
- Dun & Bradstreet. *National Directory of Service Companies.* Mississauga: 1997*
- Human Resources Development Canada. *National Occupational Classification Career Handbook.* Ottawa: 1996
- Human Resources Development Canada. *Ontario Job Futures.* Also available at:
http://www.ont.hrdc-drhc.gc.ca/english/lmi/eaid/occ.info/ojf/jobf_e.html
- Scott's Directories.* Updated annually*
- Student Employment Network. *The 1998 Canada Student Employment Guide.* Toronto: 1998
- Queen West Publishing. *The Official Canadian Fax Directory.* Toronto: 1996*
- Human Resources Development Canada. *Towards 2000 Occupational Trends.* Ottawa: 1996

References for Instructors

- DeLima, F. *Bridging the Skills Gap.* Canadian Employment Alliance, 1998*
- Beck, N. *Excelerate: Growing in the New Economy.* Harper Collins, 1996*
- Schwartz, M. *Get Wired, You're Hired.* Prentice Hall, 1998*
- Foord Kirk, J. *Survivability-Career Strategies for New World of Work.**

Edcore Publishing. *The 1998 Career Directory*

Makura, K. *The 1998 Student Employment Guide*.

Bolles, R.N. *What color is your parachute?* Ten Speed Press, 1999 (updated annually)*

Campbell, C. *Where The Jobs Are*. McFarlane Walter & Ross, 1995*

Government Publications

Canada Prospects. Human Resources Development Canada (HRDC)
Ministry of Education and Training
900 Bay Street, 16th Floor
Toronto, Ontario M7A 1L2
http://www.careerccc.org/english/canada_prospects_98-99/workplace_skills/8.html

Ontario Prospects. Human Resources Development Canada (HRDC)
Career and Adult Education
Ministry of Education and Training
900 Bay Street, 10th Floor
Toronto, Ontario M7A 1L2

Employment Laws

Human Rights Directorate. *It's Your Right*. 1988. Department of Secretary of State of Canada, Ottawa, Ontario, K1A 0M5; (819) 994-3452

Equal Opportunity in Ontario (booklet): The Equal Opportunity Project, 7th Floor, 77 Bloor St. West, Toronto, ON M7A 2R9 <http://www.equalopportunity.on.ca>

Ontario Employment Standards Act:
Ontario Ministry of Labour, Legal Services Branch
400 University Avenue, 11th Floor, Toronto, Ontario
M7A 1T7; (416) 326-7950; Fax (416) 326-7985; email: weblab@gov.on.ca

*Ontario Occupational Health and Safety Act**

Community Legal Education Ontario (C.L.E.O.) (provides information about legal rights and responsibilities and local sources of assistance): (416) 408-4420; <http://www.cleo.on.ca>

Health and Safety

Skills for Change and the Toronto Workers' Health and Safety Legal Clinic. *The Occupational Health and Safety Act: A Workers' Guide*. Call Toronto Workers' Health and Safety Legal Clinic: (416) 971-8833 or Skills for Change: (416) 658-3101

Ontario Occupational Health and Safety Act

Ontario Ministry of Labour fact sheets and brochures

Community Legal Education Ontario (C.L.E.O.) (provides information about legal rights and responsibilities and local sources of assistance): (416) 408-4420; <http://www.cleo.on.ca>

The Ontario Federation of Labour: <http://www.ofl-fto.on.ca/>

Job Interviews

Berish, L., Thibaudeau, S., *Canadian Concepts 4, Second Edition*. Prentice Hall Allyn and Bacon, 1997

Richards, J. *Interchange 2 Video Activity Book*. Cambridge University Press, 1996

Employment interview brochures by Human Resources Development Canada

 *Looking for Work in Canada*. London Cross Cultural Learner Centre.

Job Search Resources

Feather, F. *Canada's Best Career Guide*. Toronto; Los Angeles, Calif.: Warwick, 1996*

Schwartz, M. *Get Wired, You're Hired*. Prentice Hall, 1998*

Foot, D. K. and Stoffman, D. *Boom Bust & Echo: How to Profit from the Coming Demographic Shift*. MacFarlane Walter & Ross, 1996*

Ford Kirk, J. *Survivability-Career Strategies for New World of Work**

Bolles, R.N. *What color is your parachute?* Ten Speed Press, 1999 (updated annually)

Campbell, C. *Where The Jobs Are*. McFarlane Walter & Ross*

Canada Prospects. Human Resources Development Canada (HRDC)

Ministry of Education and Training

900 Bay Street, 16th Floor

Toronto, Ontario M7A 1L2

http://www.careerccc.org/english/canada_prospects_98-99/workplace_skills/8.html

Ontario Prospects. Human Resources Development Canada (HRDC)

Career and Adult Education

Ministry of Education and Training

900 Bay Street, 10th Floor

Toronto, Ontario M7A 1L2

STIC (information for foreign-trained professionals and tradespeople, including fact sheets for physiotherapists, pharmacists, nurses and others): contact Theresa Armstrong, Program Officer, Ministry of Citizenship, Culture and Recreation, Access to Professions and Trade Unit (416) 314-7250

Access to Professions and Trades (for information about evaluation of academic qualifications): Ministry of Citizenship, Culture and Recreation, Access to Professions and Trades Unit, 7th Floor, 77 Bloor Street West, Toronto, ON M7A 2R9; (416) 326-9714; fax (416) 326-6265

Academic Credentials Assessment: <http://www.equalopportunity.on.ca/enggraf/more/trades.html>

<http://www.adm.uwaterloo.ca:80/infocecs/CRC/manual-home.html>

<http://www.forumone.com/>

<http://www.ont.hrdc-drhc.gc.ca/english/lmi/>

<http://www.careermosaic.com/>

Job Search Tools

Berish, L., Thibaudeau, S., *Canadian Concepts 4, Second Edition*. Prentice Hall Allyn and Bacon, 1997

Brand, M., Gallagher, A., Langevin, D. *I Can do the Job Very Well*. Toronto Board of Education, 1994

Alexander, J. *Job Search: Effective Strategies for Newcomers*. 1998.

Order from: Jennifer Alexander, 220 Moy Avenue, Windsor, ON N9A 2N2; email: cmilburn@MNSi.net

Pietrusiak Engkent, L. *Take Charge: Using Everyday Canadian English*. Prentice Hall Allyn and Bacon, 1997


Parker, Y. *The Resume Workbook for Adults Entering the Workforce*. 1998.

Order by fax: (510) 658-9614 or phone: (510) 658-9229

Parker, Y. *The Resume Workbook for Adults in Career Transition*. 1998.

Order by fax: (510) 658-9614 or phone: (510) 658-9229

 *Looking for Work in Canada*. London Cross Cultural Learner Centre.

 *Resume Wizardry*. Yana Parker, 1998. Order by fax: (510) 658-9614 or phone: (510) 658-9229

North American Mega Resource: <http://www.monster.com>

Researching companies on line: <http://home.sprintmail.com/~debflanagan/>

http://ele.ingenia.com/owa_ele/owa/intro.show?cLang=E

Skills Assessment

DeLima, F. *Bridging the Skills Gap*. Canadian Employment Alliance, 1998*

Human Resources Development Canada. *Career Directions*. Ottawa: 1994

Minster of Supply and Services Canada. *Job Futures, Volume 1, Occupational Outlooks*. Ottawa: 1996

Minister of Supply and Services Canada. *Job Futures, Volume 2, Career Outlooks for Graduates*. Ottawa: 1996

Human Resources Development Canada. *National Occupational Classification Career Handbook*. Ottawa: 1996*

<http://www.workink.com/workink/ac/opportunities.asp?subsection=412>

<http://worksearch.gc.ca/cgi-bin/framer.pl?browser=frames&lang=E&uid=7839>

The Essential Skills Profiles <http://www.hrdc-drhc.gc.ca/hrrib/hrp-prh/skills/essentie.html>

Finance & Banking

Bank Accounts & Services

Berish, L., Thibaudeau, S., *Canadian Concepts 4, Second Edition*. Prentice Hall Allyn and Bacon, 1997

 *My Financial Career*. National Film Board of Canada. See additional information at the end of this section.

Canadian Imperial Bank of Commerce: <http://www.cibc.com/index.html>

Bank Loans, Mortgages & Investments

Zeurn, G. *Ontario Reader 1998*. Newcomer Communications. See additional information at the end of this section

Budgeting

Brand, M., Gallagher, A., Langevin, D. *I Can do the Job Very Well*. Toronto Board of Education, 1994

Managing Money (booklet): Canadian Bankers Association: 1-800-263-0231 www.cba.ca

Take Charge – Self Help Series: Preparing a Realistic Budget. Order from Government of Canada, Public Enquiries Centre, 140 Promenade de Portage, Ottawa-Hull, ON K1A 0J9; (819) 994-6313, Fax (819) 953-7260

Credit Cards

Royal Bank of Canada-Click On-line Services: <http://www.royalbank.com/>

Visa Canada: <http://www.visa.com/cgi-bin/vee/av/regions/canada.html?2+0>

Toronto Dominion Bank-Click On-line Services: <http://www.tdbank.ca/index.html>

Canadian Imperial Bank of Commerce-Click PC Banking: <http://www.cibc.com/index.html>

Internet/Telephone Banking

Royal Bank of Canada-Click On-line Services: <http://www.royalbank.com/>

Bank of Montreal-Click NetBanking: <http://www.bmo.com/>

Toronto Dominion Bank-Click On-line Services: <http://www.tdbank.ca/index.html>

Canadian Imperial Bank of Commerce-Click PC Banking: <http://www.cibc.com/index.html>

Taxes in Canada

Revenue Canada: <http://www.rc.gc.ca/menu/EmenuZZZ.html>

Tax Court of Canada: http://www.tcc-cci.gc.ca/main_e.htm

Global Issues:

General

Bowers, B., Godfrey, J. *What in the World? Exploring Global Issues*. Prentice-Hall, 1999

Hunger

“Myth Busters” in *The Facts About Hunger*. World Vision. See information below.

World Vision Canada (for information about world hunger and poverty, including a board game about hunger): Box 2500, Mississauga, ON L5M 2H2; 1-800-268-5863 or (905) 821-3030; Fax: (905) 821-1354

Red Cross: <http://www.redcross.ca/main.htm>

World Food Program: <http://www.wfp.org/>

Hunger Web: http://www.brown.edu/Departments/World_Hunger_Program/

Canada in the Global Village

Sharples, P., Clark, J. *Read On Canada*. Prentice-Hall, 1999

Communications and Culture Transformation: <http://www.stephweb.com/capstone/index.htm>

Global Trade Watch: <http://www.citizen.org/pctrade/nafta/naftapg.html>

International Forum on Globalization: <http://www.ifg.org/>

Environment

Sauvé, V., Sauvé, M. *Gateway to Canada*. Oxford University Press, 1997

Richards, J. *Interchange 3, Student's Book*. Cambridge University Press, 1991

Sharples, P., Clark, J. *Read On Canada*. Prentice-Hall, 1999



CBC News in Review:

“Global Warming: A Progress Report” (May 1995);

“Disappearing Ozone: Danger in the Sun” (March 1992)

See additional information at the end of this section



Green Talk; Divine Faith; Deadly Deposits. National Film Board of Canada.

See additional information at the end of this section.

The Green Lane: <http://www.ec.gc.ca/envhome.html>

Acid rain: http://ca.yahoo.com/Society_and_Culture/Environment_and_Nature/Pollution/Acid_Rain/

Green Peace Canada: <http://www.greenpeacecanada.org/>

International Human Rights

Sauvé, V., Sauvé, M. *Gateway to Canada*. Oxford University Press, 1997

Sharples, P., Clark, J. *Read On Canada*. Prentice-Hall, 1999

Canadian Human Rights Commission: <http://www.chrc.ca>

Ontario Human Rights Commission: <http://www.ohrc.on.ca/>

End to Global Injustice: <http://www.geocities.com/CapitolHill/Lobby/8715/index1.htm>

The Millenium Project: <http://www.millenniumproject.org>

The UN & Canada

CNN News on line: <http://www.cnn.com/>

Peace, disarmament, and arms control: <http://www.cfcsc.dnd.ca/links/peace/index.html>


Health & Safety

Emergencies

Berish, L., Thibaudeau, S., *Canadian Concepts 4, Second Edition*. Prentice Hall Allyn and Bacon, 1997

Bowers, B., Godfrey, J. *Words We Use*. Prentice-Hall Canada Inc., 1992

Canada Safety Council (for information about safety in the home including the *House of Hazards* poster):
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Ottawa, ON K1A 0K9; (613) 954-5995; Fax: (613) 941-5366

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Consumer and Commercial Relations: General Inquiry Unit, 250 Yonge Street, Toronto ON M5B 2N5, (416) 326-8555 or 1-800-268-1142

Free brochures include:

Car Repair: Promise and Performance (order no. 17)

Buying and Selling a Used Vehicle in Ontario (order no. 37)

CAA Central Ontario (for free brochures, including defensive driving, road signs, child safety in the car): Publications and Government Affairs Dept., 60 Commerce Valley Dr. E.; Thornhill, ON L3T 7P9

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Toronto Transit Commission: (416) 393-4636



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Additional Information:

Ontario Reader: published annually as a resource for adult ESL and literacy learners; designed to help learners improve language skills and learn about life in Ontario and Canada. Available from: Newcomer Communications, 439 Montrose Avenue, Toronto ON M6G 3H2; Fax: (416) 537-0063 (\$8 plus shipping and GST)

A Look at the News: reproducible newsletter focusing on Canadian news designed for adult ESL or literacy learners. Available from: Adult Education, Toronto Catholic District School Board, 80 Sheppard Ave E., Toronto ON M2N 6E8; (416) 222-8282 ex 3211 (\$20 for 8 issues/year)

-  *CBC News in Review*: CBC Non-Broadcast Sales, Box 500, Station A, Toronto, ON M5W 1E6; (416)205-6384 or email: edsales@toronto.cbc.ca
-  National Film Board of Canada: many titles are available at public libraries and some video stores. For further information, you may contact:
Head Office at Constitution Square, 360 Albert Street, Suite 1560, Ottawa, ON K1A 0M9; (613) 992-3615
To order, call 1-800-267-7710; <http://www.nfb.ca>

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Azar, B. *Understanding and Using English Grammar*. Prentice-Hall, 1989

Software

activities for Ellis, Tense Buster, and Explore Canada including free downloadable activities:
<http://www.nas.ca/>